

**Minutes of Walnut Public Library**  
**November 20<sup>th</sup>, 2024**

**Call to Order:**

A regular meeting of the Walnut Public Library was held at the library on November 20<sup>th</sup>, 2024. The meeting convened at 6:01pm by Brenda Helms. Members in attendance were Jaimie Rosenthal, Brenda Helms, Dorian Woodbury, Kendra Jensen, and Heidi Franklin. Emily Dietz and Megan Hellrung were absent. Others in attendance were Jackie Trujillo.

**Secretary's Report:**

October's minutes were reviewed. Kendra made a motion to approve October's minutes, seconded by Heidi, approved as read.

**Treasurer's Report:**

Board members reviewed the enclosed financial reports for the month of October.

Kendra made a motion to approve the treasurer's report and to approve the bills paid, seconded by Dorian.

**Librarian's Report**

October's Librarian's report was reviewed. There were 40 UPS packages dropped in the last month, and numbers are picking up for the month of November.

Boundless activity is doing well. Illinois Libraries Presents is not getting much activity from patrons, so this program will likely not be renewed for next year.

The library will be closed on Thanksgiving Day and Black Friday. The library will open back up on Saturday for the Christmas Open House.

**Unfinished Business:**

There is a broken window in the interior entry way that will need to be repaired.

The board has decided to pass on the library construction grant at this time.

**Action items:**

Brenda made a motion to pass annexation ordinance 2024-6 to allow nonresidents into the Walnut Public Library District. The motion was seconded by Kendra, motion passes with a roll call vote. Emily and Megan are absent from the vote:

Brenda – Y; Jaimie – Y; Dorian – Y; Kendra – Y; Heidi – Y

Brenda made a motion to pass the tax levy ordinance 2024-7. The motion was seconded by Kendra, motion passes with a roll call vote. Emily and Megan were absent from the vote:

Brenda – Y; Jaimie – Y; Dorian – Y; Kendra – Y; Heidi – Y

Brenda made a motion to pass the Emotional Support Animal policy, motion seconded by Dorian, all in favor, motion passes.

Brenda made a motion to move forward with Cigna's \$3450 quote to replace the broken window in the entry way and install a UV Film on exterior windows. The motion was seconded by Kendra, all in favor.

**Closed Session:**

None

**Items for Next Month's Agenda:** There will be no meeting in December.

The next meeting is on January 15<sup>th</sup>, 2025 at 5:30pm.

Future meetings/regular meeting changes:

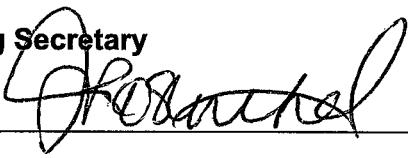
January Meeting = 1/15/2025 @ 5:30pm

February Meeting = 2/19/25 @ 5:30pm

**Adjournment**

Brenda made the motion to adjourn the meeting. The meeting adjourned at 7:13pm.

**Acting Secretary**



**Date of Approval**

