

**Minutes of Walnut Public Library
September 20, 2023**

Call to Order:

A regular meeting of the Walnut Public Library was held at the library on September 20, 2023. The meeting convened at 6:26 P.M. by Brenda Helms. Members in attendance were Heidi Franklin, Brenda Helms, Deb Spratt, and Emily Dietz. Others in attendance were Jackie Trujillo. Members absent were Terri Jamison, Jaimie Rosenthal, and Megan Hellrung.

Secretary's Report:

August's minutes were reviewed. Deb made a motion to approve August's minutes, seconded by Emily, approved as read.

Treasurer's Report:

The board reviewed the enclosed financial reports. Brenda made a motion to approve the treasurer's report and to approve the bills paid, seconded by Deb.

Librarian's Report

Circulation was down in August.

Ron Eckberg's presentation was well received and 33 participants attended.

Toddler time had 10 kids and 6 adults attend.

Axis 360 is changing its name to 'Boundless'.

Committee Reports:

Long Range Plan Committee: No Updates

Financial Committee: No Updates

Personnel Committee: No Updates

Program Committee: No Updates

Building Committee: No Updates

Informational Items:

A. Q & A with Phil Lenzini

Jackie informed the board of OMA changes and that the board committees need an agenda. It was discussed to disband the separate committees.

B. Digitizing History

The total amount raised is \$13,296.70

C. Quickbooks

A discussion was held about matching credit card payments to purchasing. It was suggested to create a purchase order system to help match orders up easier.

D. Grant Update

There are currently 9 tickets sold for the ALA grant event on October 12 at the BCMC. A discussion was held about marketing ideas to help blast the program.

E. Budget by fund

Annexation to be on the November 2024 ballot was discussed.

Action Item:

Brenda made a motion to approve the Tax Levy Ordinance No. 2023-5. The motion passes with a roll call vote:

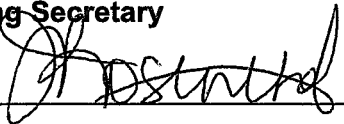
Heidi – Y; Emily – Y; Brenda – Y; Deb – Y

Items for Next Month's Agenda: The next meeting is on October 18, 2023 at 6:15pm.

Adjournment

Brenda made the motion to adjourn the meeting and go into closed session at 7:31 p.m. The board returned from closed session at 8:54pm and the meeting adjourned at 8:54pm.

Acting Secretary



Date of Approval

10/18/23