

**Minutes of Walnut Public Library**  
**September 21<sup>st</sup>, 2022**

**Call to Order:**

A regular meeting of the Walnut Public Library was held at the library on September 21<sup>st</sup>, 2022. The meeting convened at 6:00 P.M. by Brenda Helms. Members in attendance were Jaimie Rosenthal, Heidi Franklin, Brenda Helms, Deb Spratt, Anne Johnson, and Janis McDonald. Others in attendance were Jackie Trujillo.

Board members took some time and toured the basement/Children's library and noted the progress.

**Secretary's Report:**

August's minutes were reviewed. Deb made a motion to approve August's minutes, seconded by Janis, approved as read.

**Treasurer's Report:**

August's bills were reviewed. Janis made a motion to approve the bills as paid, seconded by Heidi.

The P&L was reviewed, and numbers are looking great due to receiving the tax money from the county. The Budget Analysis was reviewed, some numbers seem a little high, but overall look good.

Jackie called Comed to see about having them come do an assessment of the building and to see what can be done to reduce electricity costs. She is waiting on a response back from them.

**Committee Reports:**

Long Range Plan Committee: No Updates

Financial Committee: No Updates

Personnel Committee: No Updates

Program Committee: No Updates

Building Committee: No Updates

**Librarian's Report**

August's Librarian's report was reviewed. August seemed to be a good, busy month. The new library cards have been ordered, but have not yet come in. The Rotary will be donating 46 new books to the library.

Programming has been staying busy with Toddler Time, BVN Pre-K, and there is a coupon class scheduled for 10/17 at 6pm.

The Library did receive a grant for the Digital Literacy Program, which includes 3 new computers, funds to pay the teacher of the program, headphones for the computers, funds to distribute gift cards to all participants. Ryan Carlson will be teaching the class.

Bob Glasser is donating 8 computers to the library, 6 upstairs and 2 for the downstairs Children's Library, plus a play yard for children and computer carrels. The total donation comes to \$13,000 to the library.

**Unfinished Business:**

In regards to new staffing, Jackie has requested we table this decision until the October board meeting.

**New Business:**

Janis, Anne, and Brenda's board positions are up for re-election. Janis is will not be running, Anne is undecided, and Brenda has chosen to stay. The board members will be thinking about who would be good candidates to fill the vacancies.

Jackie suggest closing the library on 10/1 (Fall Fest), and instead the staff will work the pumpkin painting at Fall Fest on behalf of the library.

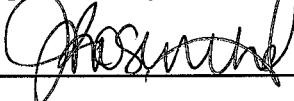
**Items for Next Month's Agenda:**

Make a decision as to whether hiring additional staff is needed or not.

**Adjournment**

Brenda made the motion to adjourn the meeting. The meeting adjourned at 7:07pm. The next meeting is on October 19<sup>th</sup>, 2022 at 6:00pm.

**Acting Secretary**

  
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**Date of Approval**

  
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