

Minutes of Walnut Public Library
November 16th, 2022

Call to Order:

A regular meeting of the Walnut Public Library was held at the library on November 16th, 2022. The meeting convened at 6:07 P.M. by Brenda Helms. Members in attendance were Jaimie Rosenthal, Heidi Franklin, Brenda Helms, Deb Spratt, and Janis McDonald. Members absent were Anne Johnson and Terri Jamison. Others in attendance were Jackie Trujillo.

Secretary's Report:

October's minutes were reviewed. Heidi made a motion to approve October's minutes, seconded by Brenda, approved as read.

Treasurer's Report:

The board reviewed the enclosed financial reports, including the P&L. Expenses were high in October for books and equipment due to spending donation money and grant money. Overall, YTD numbers are looking good.

October's bills were reviewed. Deb made a motion to approve the bills as paid, seconded by Jaimie.

Committee Reports:

Long Range Plan Committee: No Updates

Financial Committee: No Updates

Personnel Committee: No Updates

Program Committee: No Updates

Building Committee: No Updates

Librarian's Report

October's Librarian's report was reviewed.

The Digital Literacy program was a huge success with over 50 attendants. Comed is coming on Saturday, November 19th to install the new basement lights.

The flat fee charged to non resident's is going over well. A discussion was had in regards to offering a senior discount for patrons over the age of 65 and charging a flat fee of \$25.

Jackie is working through Mail chimp to start sending a monthly newsletter to patrons.

Many new grants have recently come available and Jackie will start working through them.

Unfinished Business:

The tower gardens are here and still in the boxes. Once Jackie hears from the electrician, these can be installed.

The Library Christmas House will be held on 11/26/22. There will be a Letter to Santa writing station, crafts, and visits with Santa.

New Business:

This year Christmas falls on a Sunday and so does New Year's Day. The board agreed that the library will observe Christmas Day on Monday 12/26/2022 and New Year's Day on Monday 1/2/2023. It was also agreed that the library would close on Saturday 12/24 for Christmas Eve.

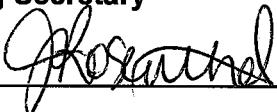
Items for Next Month's Agenda:

No Meeting in December.

Adjournment

Brenda made the motion to adjourn the meeting. The meeting adjourned at 7:20pm. The next meeting is on January 18th, 2023 at 6:00pm.

Acting Secretary



Date of Approval

