

**Minutes of Walnut Public Library**  
**March 18<sup>th</sup>, 2024**

**Call to Order:**

A regular meeting of the Walnut Public Library was held at the library on March 18<sup>th</sup>, 2024. The meeting convened at 6:02pm by Kendra Jensen. Members in attendance were Jaimie Rosenthal, Kendra Jensen, Emily Dietz, and Heidi Franklin. Members absent were Brenda Helms, Terri Jamison, and Megan Hellrung. Others in attendance were Jackie Trujillo.

**Secretary's Report:**

February's minutes were reviewed. Heidi made a motion to approve February's minutes, seconded by Jaimie, approved as read.

**Treasurer's Report:**

Board members reviewed the enclosed financial reports for the month of February.

Jaimie made a motion to approve the treasurer's report and to approve the bills paid, seconded by Emily.

**Librarian's Report**

Jackie provided an update to the board with what has been going on at the library. The month of February was a slow month of patron count and low circulation activity. The board and Jackie discussed that this could be attributed to the change in hours, weather, limited staff, etc.

Many programs are scheduled for February and March, and a book signing with Cyndee Schaffer, "Mollie's War", on 4/6/24.

The library received a \$10,000 donation to be used for future library needs.

**Unfinished Business:**

Jackie purchased three Safe Sitter courses/training packages for the library staff with hopes to offer the 1<sup>st</sup> course before summer.

The board members reviewed the 2 bids from C & C electric to upgrade the electrical panel in the basement and add various outlets and other electrical needs in the upstairs library. The bids (Bid #1 \$1645 and Bid #2 \$3524) add up to a total of \$5169 with prevailing wage. Jaimie made a motion to accept Bid #1 and Bid #2 from C & C Electric for a total of \$5169. The motion was seconded by Kendra, all in favor, and the motion passes.

Jackie brought up some positives and negatives to hosting an after school program for the next school year. She asked the board to really think on this and a larger discussion will be had at the April Meeting.

**New Business:**

For \$70/year, our library can participate in the Illinois Libraries Presents programs, which provides high quality online events for participating members. It was decided that the Library will participate for 1 year, and if Jackie and the board felt it was a good program for our community, then we will continue in the following years.

It was discussed having the library be a UPS location. Jackie provided an insert with more info and prices/fees associated with this. Jackie would like the board to read through this prior to the April meeting so that a decision can be made at that time.

Jackie provided resources for Trustee workshops.

**Closed Session:**

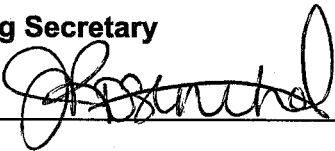
None

**Items for Next Month's Agenda:** The next meeting is on April 17<sup>th</sup>, 2024 at 6:00pm.

**Adjournment**

Emily made the motion to adjourn the meeting. The meeting adjourned at 7:18pm.

**Acting Secretary**

  
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**Date of Approval**

04/17/2024