

**Minutes of Walnut Public Library**  
**March 16<sup>th</sup>, 2022**

**Call to Order:**

A regular meeting of the Walnut Public Library was held at the library on March 16<sup>th</sup>, 2022. The meeting convened at 6:01 P.M. by Brenda Helms. Members in attendance were Jaimie Rosenthal, Anne Johnson, Heidi Franklin, Brenda Helms, and Janis McDonald. Others in attendance were Jackie Trujillo. Members absent from the meeting was Terri Jamison and Deb Spratt.

**Secretary's Report:**

February's minutes were reviewed. Jaimie made a motion to approve January's minutes, seconded by Anne. As no corrections were needed, February's minutes were approved as read.

February's Executive minutes were reviewed. Heidi made a motion to approve the executive minutes, seconded by Janis. February's Executive minutes were approved as read.

**Treasurer's Report:**

February's bills were reviewed. A few bills were missing the correct numbers, so Jackie will input the correct bill amounts prior to the budget meeting scheduled in May. Anne made a motion to approve the bills as paid, seconded by Heidi.

The treasurer's reports were reviewed. The Replacement Tax has been received. Expenses appear high due to the ongoing basements repairs/paying contractors. Budget analysis appears to be on track. There have been a lot of donations during the current fiscal year. Building expenses are high due to basement construction, but the funds for this project will come from the special account. Operating supplies are up due to shipping/book supplies. Program expenses did not appear to be correct so Jackie was going to review and make corrections. Deb made a motion to approve the Treasurer's report, seconded by Terri.

**Committee Reports:**

Long Range Plan Committee: No Updates

Financial Committee: Budget Planning Meeting Scheduled for 5/11 at 5pm.

Personnel Committee: No Updates

Program Committee: No Updates

Building Committee: No Updates

**Librarian's Report**

February's Librarian's Report was reviewed.

Jackie updated the board with what's been going on in the Children's library. Flooring is supposed to be laid the week of 3/21-3/25. However, with the newly discovered plumbing issues, this may be delayed. Dave Behrens has volunteered to construct the trees in the children's library. Jackie is scheduled to speak at the April 6<sup>th</sup> Rotary Meeting regarding Library updates.

Brenda made a motion to offer Tom Trujillo the maintenance services position at \$25/hour, the motion was seconded by Jaimie. The motion passes with a roll call vote:

Anne – Y, Heidi – Y, Brenda – Y, Janis – Y, Jaimie – Y

Janis made a motion for Jackie to purchase the needed materials for the basement project and to box in the ½ wall and full boxed wall around the pipes, and also to purchase drywall materials for the hallway wall entering the Children's Library. The motion was seconded by Jaimie. The motion passes with a roll call vote:

Anne – Y, Heidi – Y, Brenda – Y, Janis – Y, Jaimie – Y

**Unfinished Business:**

The Walnut History project will continue to be ongoing.

**New Business:**

Start thinking about the parade float idea for Walnuts 150<sup>th</sup> Celebration.

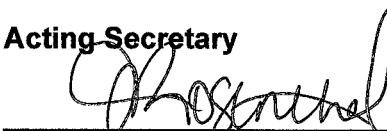
**Items for Next Month's Agenda**

The May meeting will be rescheduled due to Bureau Valley Graduation. The meeting will be held on 5/11/22 at 6pm. Jackie will post the meeting change appropriately.

**Adjournment**

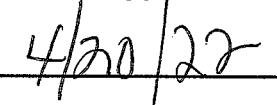
Brenda made the motion to adjourn the meeting. The meeting adjourned at 7:15pm. The next meeting is on April 20<sup>th</sup>, 2022 at 6:00pm.

**Acting Secretary**



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**Date of Approval**



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